



Sydney North Public Schools Dance

2021 SNPS CINEMATIC DANCE FESTIVAL FINAL INFORMATION PACKAGE

Sydney North Public Schools Dance is pleased to announce that your school has successfully auditioned for inclusion in the 2021 Sydney North Public Schools Cinematic Dance Festival.

To access the 2021 Filming and Screening Schedule, please refer to the link provided in the email or go to the Festival page of our website www.snpublicschoolsdance.com.au.

To facilitate Festival organisation, the following information has been included in this package:

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COVID-19 INFORMATION

We are complying with the NSW Government's COVID-19 Safety Plan. This means there are major changes to the way we will be running our Festival this year. It is essential that all teachers and schools are aware of these major changes.

These changes fall under the four main headings of:

1. Wellbeing of staff and students
 - Ensure that people who are unwell or showing COVID-19 symptoms are excluded from attending
 - Schedules are strictly timed to avoid crossover of different school groups within the venue
2. Physical distancing
 - Movement and holding of groups has been designed to avoid crossover of different school groups within the venue
 - Congestion of people will be avoided
3. Hygiene and cleaning
 - Good hand hygiene practices, including the use of hand sanitiser, will be encouraged with all schools being asked to provide their own sanitiser
 - Appropriate and frequent cleaning of indoor hard surfaces will be taking place, as per council direction
4. Record keeping
 - All accompanying staff/teachers will sign in to the venue using visible QR codes at the entrance to each Holding Room
 - Accompanying staff/teachers are required to have a concise record of all students in their care when at the theatre

GENERAL FESTIVAL DATES

EVENINGS

Tuesday 15 June	7.30pm only
Wednesday 16 June	5.00pm & 7.30pm
Thursday 17 June	5.00pm & 7.30pm
Friday 18 June	5.00pm & 7.30pm
Saturday 19 June	5.00pm & 7.30pm
Sunday 20 June	5.00pm & 7.30pm
Monday 21 June	5.00pm & 7.30pm
Tuesday 22 June	5.00pm & 7.30pm
Wednesday 23 June	5.00pm & 7.30pm
Thursday 24 June	5.00pm & 7.30pm
Friday 25 June	5.00pm & 7.30pm

MATINEES

Saturday 19 June	2.30pm
Sunday 20 June	2.30pm
Thursday 24 June	9.45am & 12.30pm
Friday 25 June	9.45am & 12.30pm

INFORMATION FOR TEACHERS

Duty of Care is one of the most important aspects of the Festival organisation. Teachers, parents and students all need to work together to ensure the safety of everyone involved. The following information adheres to Duty of Care regulations set out by the Department of Education.

Reminder: All student Publicity and Consent Forms should be completed and held at your school.

Music Requirements

The final version of all music tracks must be shared through Google no later than Friday 21st May. These tracks are to be shared with clare.goetze@education.nsw.gov.au or joanna.letto@education.nsw.gov.au.

All files MUST be clearly labelled in the format of School Name - Item Name. For example:

Green High School - Singing In The Shower

All Music Copyright Collection Information must also be complete by this date. [CLICK HERE](#) to complete the Google Form if you have not already done so.

PLEASE NOTE – WE WILL NOT BE ACCEPTING MUSIC ON THE DAY OF YOUR FILMING/PERFORMANCE SESSION AT THE THEATRE. ALL MUSIC WILL BE LOADED PRIOR TO THIS.

*A spare copy of your music on USB MUST be available when you come to the theatre.

Filming/Performance Sessions

Please see the [2021 Filming and Screening Schedule](#) to find out the date and time of your school's Filming/Performance Session and three Screening Sessions.

- Items must be fully costumed including hair and makeup PRIOR TO ARRIVAL AT THE THEATRE. Due to COVID-19 preventative measures, there is to be no dressing/changing or doing hair and makeup while the theatre.
- Schools will have 25 minutes to run their item three times, the final two of which will be filmed. All groups should be ready to go on stage 15 mins prior to their allocated time. Please do not arrive any earlier than this as there will be no access to the holding rooms.
- Any large props should be brought to the stage with your group and must remain with your group.
- As time will be limited, please allow the Lighting Technician to create the most favourable state for your piece. Information regarding critical lighting changes may be helpful but is not necessary.
- At the conclusion of your Filming/Performance Session, please leave the Holding Room immediately.

Complimentary Tickets

We would like to offer the teacher/choreographer of each item a complimentary ticket to a screening of your choice. If you are interested, please email Festival Coordinator Sue Brandenburg susan.brandenburg@det.nsw.edu.au with the following information, no later than Monday 24th May:

School Name, Item Name, Your Name and Preferred Screening Date and Time.

Your complimentary ticket will be held in your name at the Box Office and will be available for collection prior to the nominated screening.

Holding Room Information

The two available Holding Rooms - Holding Room 1 (upstairs) and Holding Room 2 (restaurant) will be open 15 minutes prior to the first Filming/Performance Session each day. You can find your school's allocated Holding Room on the Filming and Screening Schedule.

- No student will be permitted to enter the Holding Rooms without a teacher present.
- Students should be supervised at all times.
- Schools must wait to be collected for their Filming/Performance Session.
- No parents will be allowed into the Holding Rooms.
- It is your responsibility, not the festival backstage staff, to maintain a quiet and calm environment in the Holding Rooms.
- The toilets in the Holding Room and the theatre foyer are not to be used as dressing rooms.
- Food is not permitted in the Holding Rooms. Students may have bottled water only.
- Hairspray is not permitted in the Holding Rooms.
- There is no access to the theatre via the foyer for any groups.

Holding Room 1

- Enter through the door at the top of the stairs leading from the back carpark.
- When you have been collected for your Filming/Performance Session, your group will move to the stage via the usual pathway - down the internal stairs. After your session, you will return to your Holding Room the same way.

Holding Room 2

- Enter through the glass doors located behind the stairs to Holding Room 1, opposite to the oval.
- When you have been collected for your Filming/Performance Session, your group will move to the stage via the Stage Door at the bottom of the stairs to Holding Room 1. After your session, you will return to your Holding Room the same way.

Screening Sessions

- Each screening will run for approximately 1 hour and 10 minutes.
- Please be prompt in distributing ticketing information to parents and encourage your school community to attend.
- For ease of communication, we have created an information document that you can print or email directly to parents which includes links to:
 - the Filming and Screening Schedule
 - the Glen Street Theatre

Excursion Opportunity

- Matinee performances are a great opportunity for all students to have a professional theatre experience. Please note that not all items have been programmed into a matinee screening. Schools who have indicated they would like to bring students to watch a matinee screening have been programmed on the day they indicated. Before booking tickets for your students, please check your screening dates and times carefully.
- In 2021 we have included a group booking price of only \$8 per student, with accompanying teachers free of charge.
- An online school booking form will be available from 10am on Friday 21 May on the SNPS Cinematic DanceFestival event page on Glen Street Theatre's website. This can be completed and submitted online. Tickets will be processed in order of receipt.
- Glen Street Theatre will raise an invoice for each school for the total amount due which is to be paid through ED Connect.
- Schools can pay for their tickets using their school's P Card OR by asking for a prepayment purchase order (not a purchase order) with ED Connect. All payment instructions are on the ED Connect website. If you have any questions, schools can call ED Connect on 1300 32 32 32.



**Sydney North
Public Schools
Dance**

2021 SNPS CINEMATIC DANCE FESTIVAL

INFORMATION FOR PARENTS

Dear Parents,

The 2021 Sydney North Public Schools Cinematic Dance Festival is approaching and we would like to share with you important information about this year's organisation.

We have had to totally revamp how our Festival is run due to the strict COVID-safe preventative measures in place, particularly around the number of students from different schools held within any space at one time.

In 2021 we are providing a cinematic experience, so there are no live performances. Students will be given a live theatrical experience during their filming session, however, we must advise that these sessions are completely closed. There can be no parents or other students in the auditorium or foyer. This is in compliance with COVID-safe preventative measures. These protocols we must consider include:

1. Wellbeing of staff and students
2. Physical distancing
3. Hygiene and cleaning
4. Record keeping

We hope that you will enjoy our exciting new format and take this opportunity to share this experience with your child alongside you in the audience.

Parents are able to access the full 2021 Filming and Screening Schedule on the Festival page of our website - www.snpublicschoolsdance.com.au or on the Glen Street Theatre website - www.glenstreet.com.au.

Each performance will run for approximately 1 hour and 10 minutes. Glen Street Theatre is a professional venue – therefore admittance is strictly by ticket only. Your child's teacher will provide you with ticketing information. Glen Street Theatre regulations state that filming and photography are prohibited in the theatre during screenings.

We thank you in anticipation of your understanding and support.
SNPS DANCE

INFORMATION FOR STUDENTS

- Performers must arrive fully costumed with hair and make up complete, as per the instructions from teachers.
- Food is not permitted in the Holding Room. Students may have bottled water only.
- Hairspray is not permitted in the Holding Room.
- Students are responsible for the security of their personal belongings including phones, money and jewellery. The Theatre or Festival Staff will take no responsibility for loss or theft.
- The responsibility for the smooth running of the Festival rests with the Festival Staff, Directors, Stage Managers, Lighting and Sound Personnel and Supervisors. Their instructions must be followed at all times.

PLEASE RETURN THE FOLLOWING FORM TO YOUR CHILD'S DANCE TEACHER

As a student, I have read and understood the conditions and organisation regarding participation in the 2021 Sydney North Public Schools Cinematic Dance Festival.

Student Name: _____

Student Signature: _____ Date: _____

As a parent, I have read and understood the conditions and organisation regarding participation in the 2021 Sydney North Public Schools Cinematic Dance Festival.

Parent Name: _____

Parent Signature: _____ Date: _____

TICKETING INFORMATION

2021 STAGGERED SALE DATES

Due to the extremely high demand for tickets and the huge strain this places on the Theatre's booking systems, ticket release dates in 2021 will again be staggered. Please also check Box Office times at the bottom of this form.

TICKETS GO ON SALE TO SCHOOLS

FRI 21 MAY

(Matinee performances only)

Complete an online School Booking Form at www.glenstreet.com.au
For payment details, please refer to Excursion Opportunity on Page 4.

TICKETS GO ON SALE TO THE PUBLIC

MON 24 MAY

WEEK 1 screenings

(All screenings Tuesday 15 – Sunday 20 June inclusive)

THURS 27 MAY

WEEK 2 screenings

(All screenings Monday 21 – Friday 25 June inclusive)

TICKET PRICES

Adults \$20

Concession \$15

Child \$12

SCHOOL GROUP BOOKINGS

(MATINEES ONLY)

Students \$8

Free admittance for accompanying teachers

GENERAL BOOKINGS

1. Internet booking at www.glenstreet.com.au

Internet booking available from 9am

2. Phone bookings using credit card (MasterCard/Bankcard/Visa)

Phone: 9975 1455

Box Office Hours: Monday to Friday 10am – 4pm

3. In person using cash or credit card at Glen Street Theatre Box Office

Box Office Hours: Monday to Friday 10am – 4pm

*There will be a \$5.50 exchange fee PER TICKET for any tickets exchanged.

*A service fee \$7 applies to phone and internet transactions.

*Parents are able to access the 2021 Filming and Screening Schedule on our website if they want to double check details before making a booking.

Risk Management Plan: SNPS Cinematic Dance Festival

Name of school:
 Name of principal:
 Venue: **Glen St Theatre, Belrose**
 Date(s) of attendance:

Number in group/class:
 Name of group coordinator:
 Contact number:
 Accompanying staff, parents, caregivers, volunteers:

Activity	Hazard Identification & Associated Risk Type/Cause	Assess Risk use matrix	Elimination or Control Measures	Who	When
Attendance at theatre	Exposure to COVID-19 infection	6	COVID-safe preventative measures in place: 1. Wellbeing of staff and students - Ensure that people who are unwell or showing COVID-19 symptoms are excluded from attending - Schedules are strictly timed to avoid crossover of different school groups within the venue 2. Physical distancing - Movement and holding of groups has been designed to avoid crossover of different school groups within the venue - Congestion of people will be avoided 3. Hygiene and cleaning - Good hand hygiene practices, including the use of hand sanitiser, will be encouraged with all schools being asked to provide their own sanitiser - Appropriate and frequent cleaning of indoor hard surfaces will be taking place, as per council direction 4. Record keeping - All accompanying staff/teachers will sign in to the venue using visible QR codes at the entrance to each Holding Room - Accompanying staff/teachers are required to have a concise record of all students in their care when at the theatre	School & Prod'n Staff Stage team	Filming/ Performance Sessions
Movement into theatre	Trip hazards, stairs	6	Movement pathways – School and Production Staff supervision	School & Prod'n Staff	On arrival
Movement in theatre – Back stage	Trip hazards, Electrical hazards, Low light hazards	5	Backstage induction to teachers upon arrival and prior communication. Student safety induction on arrival and prior to moving into backstage area. Trip hazards reduced – movement pathways taped/ highlighted. Air conditioning, ban on hairspray	Prod'n Staff Stage team	Filming/ Performance Sessions
Waiting in holding area	Air quality	6			
Waiting in holding room	"Stranger" Danger	6	Security measures – Teacher/ Parent Identification School and Production staff supervision External Security Guard on site at evening shows	Prod'n Staff Stage team	Filming/ Performance Sessions
Air Quality - onstage and in auditorium	Theatrical Haze	6	Industry-standard water-based fluid used in hazing units, dispersed by fans and air conditioning. School staff informed to advise students and parents of presence of haze on stage and in the auditorium.	Prod'n Staff Theatre Techs	Filming/ Performance Sessions

Movement Onstage	Injuries – muscular strains, sprains, contusions, dislocation	5 4	Safe dance Information and guidelines in pre-festival material, at audition and during rehearsal; Rehearsal feedback from Production staff First aid on standby	School & Prod'n Staff	Filming/ Performance Sessions
Departure from theatre	Trip hazards /Traffic control in stage door car park "Stranger" Danger	5	School Staff supervision outside stage door until students picked up by parents External security guard in car park pick up area	School staff Security	Departure
Students attending excursion with anaphylaxis			Separate ASCIA plan should be prepared and held by schools for each student. Production and backstage staff should be advised of presence of students with anaphylaxis		

Staff with current anaphylaxis training - Stage Manager, Assistant Stage Manager, Accompanying Teacher

Staff with current emergency care training - Stage Manager, Assistant Stage Manager, Accompanying Teacher, Theatre House Staff

Staff with current CPR training - Stage Manager, Assistant Stage Manager, Accompanying Teacher. *Venue and safety information reviewed and attached: Yes*

Plan prepared by: Kim Peade (SNPSD Secretary)

Position: SNPSDF Production Team

Dates: 10.6.21 - 25.6.21

Prepared in consultation with: Sue Brandenburg (Stage Manager), Clare Corfe (SNPSD Chairperson), John Metzke (Festival Technician) and Glen St Theatre Management

Communicated to: Participating Schools

Monitor and Review - Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

VENUE AND SAFETY INFORMATION FOR SCHOOL EXCURSIONS

Glen Street Theatre

Venue name	Glen Street Theatre		
Location	Corner of Glen Street and Blackbutts Road , BELROSE NSW 2085		
Phone number	02 99751455	Email	admin@glenstreet.com.au
Web address	www.glenstreet.com.au		
Insurance	Does the venue have public liability insurance cover? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Arrival and Departure	Years K-12+	Teachers and Carers	Late arrival	<p>Schools should plan to arrive 30 minutes before their allocated session starting time. It is recommended that teachers carry a mobile phone to advise staff of any delays.</p> <p>Venue staff will manage flow of patrons on arrival and separate them into areas whilst they await seating.</p>
Arrival and Departure	Years K-12+	Teachers and Carers	Transport	<p>On street parking is limited. Buses may drop students off at the front of the site on Glen Street in the dedicated bus stop. Buses cannot park on site.</p> <p>Students will require teacher supervision to gain safe access into the Theatre.</p> <p>Teachers will be responsible for accompanying students in the building at all times.</p>

Please note that the information provided above was current as at 12 November 2020. It has been provided by the venue to assist teachers in their risk management planning for excursions. If further information is required, please contact the venue. If this information changes, the venue will advise the NSW Department of Education and Training and provide an update.

Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Arrival and Departure	Years K-12+	Teachers and Carers	Trips/slips and falls	<p>Students must be supervised at all times by teachers/carers.</p> <p>Teachers should ensure students do not run at any stage during their visit to the Glen Street Theatre.</p> <p>Extra caution must be taken during wet weather</p>
Arrival and Departure	Years K-12+	Teachers and Carers	Lost students	<p>Please make sure every student is accounted for before proceeding.</p> <p>Students will require teacher supervision to gain safe access into the Theatre.</p> <p>Teachers will be responsible for accompanying students in the building at all times.</p>
Arrival and Departure	All ages	Teachers and Carers	Access	<p>Wheelchair and ramp access is via front entry.</p> <p>If wheelchair or special seating is required the school should advise Box office at time of booking.</p>
Cloaking	All ages	Teachers and Carers	Lost or Damaged Property	<p>Large Bags cannot be taken into the Theatre. Storage facilities are not available, so it is recommended students don't bring their schoolbags or valuables.</p> <p>There are no cloaking facilities so make sure that your group brings only lunch and small bags.</p>

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Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
				<p>School groups must take full responsibility for all items brought onto site. The security of personal belongings cannot be guaranteed.</p> <p>Teachers will need to report any lost property to staff on site or the school should contact Glen Street Theatre Box Office in relation to personal property left on the premises.</p>
Behaviour during visit	Years K-12+	Teachers and Carers	Public Nuisance	<p>Students should be briefed on the visit prior to arrival to manage expectations of appropriate behaviour</p> <p>Teachers should maintain direct supervision of students at all times.</p>
Behaviour during visit	Years K-12+	Teachers and Carers Venue staff	Students mixing with the public	<p>The venue may be open to the public at the same time students are on site therefore students need to be aware of 'stranger danger'.</p> <p>Venue staff have applicable working with children checks.</p> <p>Students are to be advised to remain in a group.</p> <p>Students groups assemble in foyer prior to exiting the facility.</p> <p>Staff have developed a venue search and sweep process.</p> <p>1:15 teacher to student supervision ratio.</p>

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Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
				Children to attend toilet facilities in pairs or under supervision of carer.
Behaviour during visit	Years K-12+	Teachers and Carers	Lost or unaccounted for students	<p>Students should not leave their seats during a performance.</p> <p>If a student has to use the restrooms, a teacher should accompany the student.</p> <p>Students must not leave the building at any time.</p> <p>Teachers should maintain direct supervision of students at all times.</p>
Behaviour during visit	All	Teachers and Carers	Injuries caused by trips and falls, touching electrical equipment, sharp or heavy objects.	<p>Students should be reminded:</p> <ul style="list-style-type: none"> • not to run • to keep near handrails and take care while using stairs, or ramps • to remain behind barriers • not to enter areas marked 'no access' • not to touch objects or electrical equipment • that photography or filming of performances is prohibited
Exposure to viral disease	All	Glen Street Theatre - Director	Serious Illness or Death	<p>COVID 19 specific control measures are in place as required by NSW Public Health Orders at the time.</p> <p>Any patron displaying symptoms should not attend.</p>
Potential access to performance equipment or other staff-only areas	All	Glen Street Theatre -Technical Operations Coordinator	Serious Injury or death	Audio desk supervised at all times or isolated in locked room.

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Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
		-Duty Technician		<p>All equipment is inspected and tagged in accordance with normal council electrical procedures.</p> <p>Stage area stairs from theatre is covered to prevent access where possible, otherwise monitored by ushers.</p> <p>Counter is supervised at all times by staff.</p> <p>Staff only areas are clearly marked, doors closed and locked where appropriate.</p> <p>All hazardous chemicals stored in secure facilities with no public access.</p> <p>Common household (cleaning) chemicals maintained in locked cabinets in supervised areas (such as behind the counter).</p>
Emergency Evacuation	All	Glen Street Theatre - Chief Wardens - Venue wardens	Slips, trips and falls, Crowding	<p>Emergency Management Plan has been developed for reasonably expected emergencies requiring evacuation.</p> <p>Wardens are on site at all times and venue staff will provide evacuation instructions and supervision in the event of an evacuation.</p>

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Activity/program <i>Please list</i>	Recommended age group/fitness level/ prerequisite skills	Staff accreditation/ competence <i>for this activity/program</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
				Glen Street Theatre has a compliant fire detection and suppression system.
Medical Response	All	Glen Street Theatre - House Operations Coordinator - Duty Technician - Duty Manager - First Aid Officers Teachers and Carers	Food allergies / choking Medical emergencies	First aid staff, equipment and procedures are in place. Regular inspections of facility to identify potential hazards and risks. Students with specific allergies or medications should be supervised at all times. The school should provide suitable mobile first aid equipment and approved medications as needed to respond in the event of an emergency.

Equipment <i>List any equipment, including personal protective equipment, to be provided for use during the activities/programs.</i>	
No personal protective equipment is required.	<i>Is all equipment at the venue maintained in accordance with the WHS Regulation and appropriate standards?</i> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Other requirements <i>Where relevant, list other requirements such as clothing, footwear and sun screen, which participants are required to bring. Indicate if any items are provided by the venue</i>
Please ensure all students are wearing covered (closed-toed) shoes.
Please ensure all students walking to / or from the venue as the primary mode of transport wear high vis vests, or have sufficient high vis cover from teacher / supervisors for safe transit in public spaces.

Supervision/services
Groups will be briefed by venue staff for all bookings

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<p><i>List services provided by venue staff including briefings, guided tours, supervision of activities etc</i></p>	<p>Teachers should maintain direct supervision of their students at all times during their visit to Glen Street Theatre Each adult accompanying students is required to be in a supervisory role and MUST have adequate authority and experience (as determined by the school) to handle groups alone for risk assessment purposes. Please ensure that teacher supervision is evenly spread throughout your group whilst at Glen Street Theatre.</p>
<p>Access</p>	<p>Are access to and egress from the premises safe and without risk to health? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Is the venue wheelchair accessible? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Are disabled toilets available? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Access Service information is available at https://glenstreet.com.au/your-theatre/access-services</p>
<p>Emergencies</p>	<p>Are emergency procedures in place in the venue? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Are staff trained to deal with emergency situations? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Glen Street Theatre has established procedures for the evacuation of buildings in an emergency, including the appointment of emergency wardens.</p>
<p>Construction/ Maintenance Repair</p>	<p>Are licensed personnel used for all construction, maintenance and repair work? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>The University's construction/maintenance/repair work is either undertaken by qualified and licensed in-house staff or by external contractors employed by the Northern Beaches Council. Northern beaches Council has systems in place for licensing of both staff and construction/maintenance contractors.</p>
<p>First Aid</p>	<p>Are first aid kits available for each activity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Is there a trained first aid officer at the venue? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Is a first aid room available? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Child-related employment</p>	<p>Are employees of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Working With Children) Act 2012? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?</p> <hr/> <p>If your organisation is registered with an Approved Screening Agency in NSW, have all paid child-related employees undergone employment screening? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Have all paid and unpaid child-related employees, completed a Prohibited Employment Declaration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If unsure about the status of your organisation or these legislative requirements, contact should be made with the Employment Screening Unit of the NSW Department of Education and Training on (02) 9836 9200.</p>

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